

ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

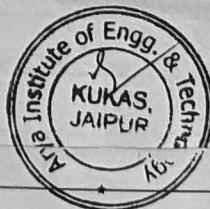
• Website : www.aryainstitutejpr.com

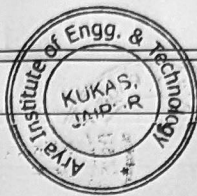
• Ph.: 0141- 5148801, 5148802, 5148803

• FAX : 01426-510040

IQAC-AIET will perform to following functions

1. Development and application of quality benchmarks/ parameters for various **academic and administrative activities** of the institution.
2. Develop, maintain and regularly update the QMS as the document of all the processes involved in the academic and administrative activities and the forms to **implement the processes**.
3. All the departments, with the teaching and non-teaching faculty, carry out the activities as per the processes and norms.
4. **Facilitating** the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
5. Organization of **inter and intra-institutional workshops, seminars** on quality-related themes, and promotion of quality circles.
6. Development and maintenance of **institutional database** for the purpose of maintaining/ enhancing the institutional quality.
7. Development of **Quality Culture** in the institution.
8. Conduct **course coordinators meeting**/ Analysis of unit tests/ internal assessment tests/ model Examinations/ university examinations.
9. Recommendation of **remedial measures** to HOD and faculty of the departments concerned to improve the overall performance of the students.
10. **Collecting feedback** (through class committee meetings) from the students on the Teaching effectiveness of the faculty.
11. Suggesting/ recommending the measures to improve the teaching effectiveness through **FDPs, Workshops, conferences**, etc.
12. **Satisfaction of stakeholders** by collecting feedback from students, parents, alumni, and industry, and actions are taken to ensure that the college satisfies all its stakeholders.
13. The committee shall take care of Quality assurance strategies and processes bases of feedback report submitted by Academic committee.
14. **Monitoring and measurement of processes and products** - Continuous measurement and monitoring of the processes are done to identify appropriate corrective action to ensure conformity of service.
15. The IQAC shall be an integral part of the institute which shall work towards realizing the goals of quality enhancement by developing systems for conscious, consistent and catalytic improvement in different aspects of functioning of the institute.
16. The IQAC enables the institution to focus on its Mission and never falter from their goal.





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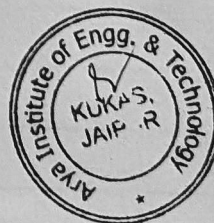
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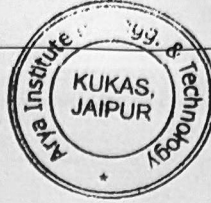
Dated 04-July-2012

CIRCULAR IQAC COMMITTEE

As per approval of the Competent Authority, It is to inform all faculty members and students that an **Internal Quality Assurance Cell (IQAC)** is hereby constituted in Arya Institute of Engineering & Technology. IQAC shall comprise of the following members:

S. No.	Name of Members	Designation	Department	Position
1	Dr. M. L. Gupta	Principal	Principal and professor	Member Secretary
2	Dr. Arvind Agarwal	Management Representative	President All India Arya Samajis Society for Higher & Technical Education	Management Representative
3	Mr. Aditya Kukkar	Industry Representative	Director Kukkar Infotech	Member
4	Mr. Kamlesh Brahm Bhatt	Nominee from local Society	Village-Nangal Sasawata-Amer	Member
5	Dr. Surendra Sharma	Director	Director Arya Institute of Engineering and Technology	IQAC Coordinator
6	Mr. Pramod Shama	Teaching Faculty	Computer Science and Engineering	Member
7	Mr. Abhay Purohit	Teaching Faculty	Electronics and Communication	Member
8	Mr. Himanshu Rathore	Teaching Faculty	Mechanical Engineering	Member
9	Mr. Jitendra Prajapat	Non-Teaching	Sr. Account Officer	Member
10	Dr. Indu Gupta	Teaching Faculty	Department of First Year	Member
11	Mr. Pawan Sain	Teaching Faculty	Computer Science and Engineering	Member
12	Mr. Bharat Bhushan Jain	Teaching Faculty	Electrical Engineering	Member
13.	Ms. Sapna Jain	Student	Computer Science Engineering	Member
14.	Ms. Priyanka Tufchi	Alumni	Computer Science Engineering	Member





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[Signature]
DIRECTOR

Copy to:

1. Chairman Sir
2. All Members
3. Notice Boards

